ALBUQUERQUE POLICE DEPARTMENT GENERAL ORDERS



SOP 1-6 (Currently 4-15)

P&P Draft 03/23/2022

1-6 PATROL RIDE-ALONG

Related SOP(s), Form(s), Other Resource(s), and Rescinded Special Order(s):

- A. Related SOP(s)
 - 1-12 Volunteer and Internship Programs
- B. Form(s)

Confidentiality Agreement Form Liability Waiver Agreement Form PD 1002 Ride-Along Request Form

C. Other Resource(s)

City of Albuquerque One Albuquerque Volunteers Program

D. Rescinded Special Order(s)

None

1-6-1 Purpose

The purpose of the Patrol Ride-Along Program is to provide education and training for civilian Department personnel and community members involved with the Albuquerque Department (Department)

1-6-2 **Policy**

It is the policy of the Department to provide ride-alongs for civilian Department personnel and community members as an opportunity to advance their knowledge of law enforcement.

N/A

1-6-3

Definitions

None

N/A

1-6-4 Rules

- A. Eligibility for Participation in the Patrol Ride-Along Program
 - 1. The Patrol Ride-Along Program is neither a public relations program nor is it intended to satisfy a community member's curiosity about police work.
 - Civilian Department personnel and community members are permitted to participate in patrol ride-alongs for the purpose of meeting their training and educational needs.

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- 3. A civilian Department employee or community member who wants to participate in the Patrol Ride-Along Program must be eligible for the Department's Volunteer Program or Internship Program, consistent with SOP Volunteer and internship Programs, and belong to one (1) of the following qualifying groups:
 - a. Another law enforcement agency;
 - b. Civilian Police Oversight Agency (CPOA);
 - c. Community Policing Council (CPC);
 - d. Civilian Department personnel;
 - e. Police officer applicant;
 - f. A volunteer in the Department's Chaplain Unit;
 - g. A volunteer in the Department's Volunteer Program;
 - h. An intern in the Department's Intern Program; or
 - j. With approval from the Office of the Chief of Police.
- 4. A civilian Department employee or community member who applies to participate in the Patrol Ride-Along Program who is under the age of eighteen (18) is only eligible for a ride-along through the Police Service Aide (PSA) program.

7 1-6-5 Procedures

A. Submission of Ride-Along Request Form

N/A

- 1. A community member must register to participate through the Volunteer Program consistent, with SOP Volunteer and Internship Program (refer to SOP Volunteer and Internship Program for sanction classifications and additional duties), including completion of the Liability Waiver Form and the Confidentiality Agreement Form.
- 2. A community member must submit a completed Ride-Along Request Form to the area commander or their designee prior to their scheduled ride-along.
 - a. The area commander or their designee shall provide the completed Ride-Along Request Form shall to the Volunteer Coordinator in the Department's Operations Review Section.
 - b. The Volunteer Coordinator shall store the completed form for at least one (1) year.
- B. Participation by Department Personnel

Civilian Department personnel do not need to complete a Ride-Along Request Form when they wish to participate in the Patrol Ride-Along Program. However, the area commander who is over the area command in which the officer will take the civilian Department employee on a ride-along shall first approve the ride-along.

C. Control by Area Commander



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- 1. An area commander or their designee shall schedule the ride-along and shall assign the officer who will take the civilian Department employee or community member on a ride-along.
- 2. An area commander may establish additional requirements that are necessary to carry out the Patrol Ride-Along Program.



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4-15 PATROL RIDE-ALONG

Related SOP(s), Form(s), Other Resource(s), and Rescinded Special Order(s):

A. Related SOP(s)

None 1-12 Volunteer and Internship Programs

B. Form(s)

Confidentiality Agreement Form

Liability Waiver Agreement Form

PD 1002 ——Ride-Along Request Form

C. Other Resource(s)

None-City of Albuquerque One Albuquerque Volunteers Program

D. Rescinded Special Order(s)

None

1-6-1 Purpose

The purpose of thise Patrol Ride-Along Program is to provide education and training for civilian Department personnel and community members involved with the Albuquerque Department (Department)

<u>1-6-2</u>4-15-1 Policy

It is the policy of the Department to provide for civilian-ride-alongs for civilian Department personnel and community members for the purpose of education or training as an opportunity to advance their knowledge of law enforcement.

N/A 1-6-3 Definitions

None

N/A <u>1-6-4</u>4-15-2 Rules

- A. Candidates EligiblEligibilitye to-for Participation in the Patrol Ride-Along Program
 - 1. The Patrol Ride-Along Program is neither a public relations program nor is it intended to satisfy a community member's curiosity about police work.

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- 2. Department cCivilian Department employees personnel and community members are permitted to participate in permitted relations are permitted for the purpose of meeting their certain specific training and educational needs. It is neither a public relations program, nor is it intended to satisfy a citizen's curiosity about police work.
- 3. A civilian Department employee or Persons community member who wants ishing to participate in the Patrol ride Ride along Along Program must be eligible for the Department's Volunteer Program or Internship Program, consistent with SOP Volunteer and internship Programs, and belong to one (1) of the following qualifying groups:
 - a. Another law enforcement agency;
 - b. CitizenCivilian Police Oversight Agency (CPOA);
 - c. Community Policing Council (CPC);
 - d. Civilian Department civilian personnel;
 - e. Police officer applicant;
 - f. ¥volunteer in the Department's €Chaplain programUnit;
 A volunteer in the Department's
 - g. personnel Volunteer Program; An intern in the Department's /
 - a. Intern pProgram; or

h.

—i.

- b. With approval from the Office of the Chief of Police.
- 4. A civilian Department employee or community member who applies to participate in the Patrol Ride-Along applicants Program who is under the age of eighteen (18) are is only eligible for a ride-along with through the Police Service Aide (PSA) program.
- N Citizen Police Oversight Agency
 - Community Policing Council
 - Police officer applicant
 - Reserve officer applicant
 - Volunteer Chaplain Program
 - Family Life Program
 - Another law enforcement agency
 - Albuquerque Police Department civilian employees
 - Intern Program
 - Or at the discretion of the Area Commander

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<u>1-6-5</u>4-15-3 Procedures

A. Submission of Ride-Along Request Form



- A community member The ride-along applicant must complete the
 registration register to participate through the Volunteer Program consistent, with
 SOP Volunteer and Internship Program (refer to SOP Volunteer and Internship
 Program for sanction classifications and additional duties), to including completion
 of the Liability Waiver Form and the Confidentiality Agreement Form.
- A community member must submit a The completed Ride-Along Request Form
 must be submitted to the area commander or their his designee in advance of when
 the prior to their scheduled ride-along is to occur.
 - a. The area commander or their designee shall provide the completed Ride-Along Request Form shall then be submitted to the Volunteer Coordinator in the Department's Operations Review Section.
 - b. The Volunteer Coordinator shall The form will be stored by the Volunteer Coordinator for at least one (1) year.

If a person submitting a request form is under 18 years of age, the form must be signed by a parent or guardian and notarized.

B. Waiving of Requirements

The area commander may waive any of the requirements on an individual basis.

C.B. Participation by Department-Employees Personnel

<u>Civilian Employees of the Police Department personnel</u> do not need to complete a Ride-Along Request Form when they wish to participate in the <u>Patrol Ride-Along program Program</u>. -However, the <u>watch-area commander who is over the area command in which the officer will take the civilian Department employee on a ride-along must-shall first approve the _-ride-along.</u>

- D.C. Control by Area Commander
 - An Patrol Aarea commanders or their designee shall are responsible for the
 scheduleing the ride-along and shall assign the officer who will take the civilian
 Department employee or community member on a ment of the ride-along applicant.
 - 2. An area commanders may establish require—additional requirements that are necessary to carry out the Patrol Ride-Along pProgram. Area Commanders have complete discretion over patrol ride-alongs and may establish any additional rules necessary to properly carry out the program.